



Dear Parent/Guardian,

## Free school meals

We want to make sure as many eligible pupils as possible are claiming their free school meals, and we want to make it as easy as possible for parents.

### Qualifying benefit

Universal Credit (provided you have an annual net earned income of no more than £7,400, as assessed by earning from up to three of your most recent assessment periods) Free school meals are available to pupils in receipt of, or whose parents are in receipt of, one or more of the qualifying benefits:

- Income Support
- Income-based Jobseeker's Allowance (JSA)
- Income-related Employment and Support Allowance (ESA)
- Support under Part VI of the Immigration and Asylum Act 1999
- The guarantee element of Pension Credit
- Child Tax Credit (with no Working Tax Credit) with an annual gross income of no more than £16,190
- Working Tax Credit run-on (paid for the four weeks after the person stops qualifying for Working Tax Credit)

### Registering for free school meals

You can apply for free school meals [online](#). If parents are unable to apply online, they should contact Nottinghamshire County Council on 0300 500 8080.

The information needed to register includes:

- Personal details (including national insurance number and date of birth) for the parent/carer)
- Child's details in full including their date of birth and the school they attend.

If your application for free school meals is successful, Bracken Lane Primary Academy will also receive extra funding from the Government to use in support of teaching and learning (Pupil Premium).

Kind regards,

Mrs H Cawkill