



Bracken Lane  
Primary Academy

# Appendix to Supporting Students with Medical Conditions policy

## January 2022

### Bracken Lane Primary Academy

*Office use*

Published: January 2022	Next review: January 2023	Statutory/non: Statutory	Lead: H Cawkill
<b>Associated documents:</b>			
<ul style="list-style-type: none"><li>Health and Safety policy including academy trips within and outside the UK</li></ul>		<ul style="list-style-type: none"><li>Health and Safety Executive (HSE) guidance</li><li>Complaints policy</li></ul>	
<b>Links to:</b>			
<ul style="list-style-type: none"><li>Section 100 of the Children and Families Act 2014 to support students with medical conditions</li><li>The Equality Act 2010</li><li>Special Educational Needs and Disability (SEND) Code of Practice 0-25 years January 2015</li><li>Diverse Academies policy: <a href="https://www.diverseacademies.org.uk/wp-content/uploads/sites/25/2018/08/Medical-Conditions-Policy.pdf">https://www.diverseacademies.org.uk/wp-content/uploads/sites/25/2018/08/Medical-Conditions-Policy.pdf</a></li></ul>		<ul style="list-style-type: none"><li>Section 10 of the Children Act 2004</li><li>Control of Substances Hazardous to Health Regulations 2002 (COSHH)</li><li>DFES Managing Medicines in Academy report (1448-2005)</li></ul>	

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## **1 Policy Statement and introduction**

BLPA follows all aspects set out in the DIVERSE ACADEMIES policy

## **2 Scope and Purpose**

BLPA follows all aspects set out in the DIVERSE ACADEMIES policy

## **3 Responsibility for implementing the policy**

BLPA follows all aspects set out in the DIVERSE ACADEMIES policy

## **4 Roles and responsibilities**

BLPA follows all aspects set out in the DIVERSE ACADEMIES policy

Named Persons: H Cawkill, D Lawrence, H Skelton

Staffing Training: H Cawkill, D Lawrence, H Skelton

## **5 Managing medicines on academy premises**

BLPA follows all aspects set out in the DIVERSE ACADEMIES policy

- 5.9 Epipens
  - a. Epipens will be secured in a locked cabinet

- 5.10 Insulin Pens.

## **6 Safety management**

BLPA follows all aspects set out in the DIVERSE ACADEMIES policy

## **7 Disposal of medicines**

BLPA follows all aspects set out in the DIVERSE ACADEMIES policy

## **8 Defibrillator**

BLPA follows all aspects set out in the DIVERSE ACADEMIES policy

## **9 Refusing medicine**

BLPA follows all aspects set out in the DIVERSE ACADEMIES policy

## **10 Staff administering medicine**

BLPA follows all aspects set out in the DIVERSE ACADEMIES policy

## **11 Safe storage of medicines**

BLPA follows all aspects set out in the DIVERSE ACADEMIES policy

11.1 Medicines will be stored in accordance to the product instructions and in the original container in which dispensed. Medicines will be sorted in a locked medical cabinet which is not accessible to pupils.

## **12 Details of storage area and staff administering medication**

BLPA follows all aspects set out in the DIVERSE ACADEMIES policy

Medicines will be sorted in a locked medical cabinet which is not accessible to pupils.

## **13 Procedures for managing prescription medicines which need to be taken during the academy day – new guidance**

BLPA follows all aspects set out in the DIVERSE ACADEMIES policy

## **14 Record keeping**

Medicines will be sorted in a locked medical cabinet which is not accessible to pupils.

## **15 Emergency procedures**

Medicines will be sorted in a locked medical cabinet which is not accessible to pupils.

## **16 Day trips, residential visits and sporting activities**

BLPA follows all aspects set out in the DALP policy

## **17 Complaints**

BLPA follows all aspects set out in the DALP policy

## **18 Review of policy**

BLPA follows all aspects set out in the DALP policy