

# Early Years Foundation Stage Policy

Bracken Lane Academy specific appendix

September 2024

This academy appendix should be read in conjunction with Diverse Academies Early Years Foundation Stage policy.

## [Trust Early Years Foundation Stage policy](#)

### **1. Key personnel**

Principal – Helen Cawkill  
Early Years Leader – Jessica Hooper  
SENCO – Vicky Allcock/Rachael Cottam

### **2. Organisation of Learning**

Nursery can accommodate 40 children in the morning and the afternoon. Currently children using the 15 universal hours come each weekday morning. There is 1 teacher and a minimum of 1 nursery nurse in the setting. We adhere to the appropriate ratios as set out in the Statutory framework for the early years foundation stage 2023. We have 3 intakes into nursery – September, January and April. Staffing may vary depending upon the time of year. Children may attend nursery from the term after their third birthday. Children have a nominated adult in groups of no more than 13. Throughout the sessions the children will access continuous provision as well as focused, adult led learning.

The Reception class has 30 places and is staffed by a teacher and a fulltime nursery nurse. Many children come from our own nursery but we also admit additional children from a variety of school nurseries and PVI settings. Throughout the academy day children will work in a whole class group with the teacher or nursery nurse as well as in small groups or 1:1. Children usually work in mixed ability groups with the exception of phonics teaching.

### **3. Organisation of the Academy Day**

#### Nursery

Morning Nursery sessions 8:45am to 11:45am.

Afternoon Nursery sessions 12:30pm to 3:30pm

Lunch time is between 11:45am and 12:30pm

#### Reception

8:50am - 3:20pm

Lunch 12noon – 1:00pm

### **4. Long term curriculum summary**

Our Early Years curriculum has been designed to support child development in the 3 prime areas – communication and language, physical and personal, social and emotional development. The environments support continuous provision allowing children to access learning opportunities

independently and also benefit from adult interactions. A range of themes enables children to develop skills and knowledge in an appropriate way, building on what they already know and preparing them for future learning. The children have opportunities to meet visitors to school and go out on visits in the local area. Outdoor learning is an important part of the Early Years offer at Bracken Lane and children have regular access to the Forest School area of the site.

## **5. Extended Nursery Provision**

Eligible children are offered 30 hours provision in our Nursery. Parents are notified about the offer when they contact school to register their child for a place. Information about funding is also posted onto our social media platforms.

Children bring a packed lunch and there is no charge for staying between the morning and afternoon session.

## **6. Any academy-specific assessment arrangements**

At Bracken Lane Primary Academy, we assess our Reception children within the first 6 weeks of the Autumn term using the Government baseline assessment. In addition to this we also complete our own observational assessments continuously and record these onto our SIMS progress grids three times a year.

## **7. Parent Partnership**

At Bracken Lane Primary Academy, we communicate with parents using the WEDUC platform, whole school newsletters, class newsletters and verbally at the beginning and end of each day as and when we need to.

Parent carer consultations are also held twice a year where the progress of children is discussed.

There are half termly invitations to come into the Academy for 'Share the Learning' events. At these events parents and carers have the opportunity to hear about their child's learning and take part in some activities.

## **8. Compliments, queries and complaints**

Compliments, queries and complaints can be made in person, in writing or by telephone to the Academy office or the school Principal.

## **9. Date of ratification by Local Academy Committee**

September 2024

## **10. Date of next review**

September 2025

